



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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MAR 4 2005

IN REPLY
REFER TO

DO

MEMORANDUM FOR ALL DEFENSE LOGISTICS AGENCY (DLA) EMPLOYEES

SUBJECT: Policy Statement – Equal Employment Opportunity (EEO)

DLA reaffirms its commitment to the principles of EEO. DLA's policy prohibits discrimination based on race, color, religion, national origin, sex (including sexual harassment), age (40 years and over), disability (mental and physical), or reprisal for involvement in an EEO activity. All employees will abide by the letter, intent, and spirit of EEO laws and policies applicable to Federal employment in their daily actions, conduct, and decisions.

As Director of DLA, I view EEO as a necessary element of basic merit system principles in all aspects of employment. DLA is committed to recruiting, hiring, training, and promoting qualified individuals with disabilities and individuals in under represented/under utilized groups, as we develop a workforce that reflects our Nation's diversity.

DLA is fully committed to preventing and correcting unlawful discrimination in its employment policies, procedures, practices, and operations. When an employee believes the principles of EEO law have been violated, that employee is encouraged to consult with the local EEO Manager. Managers will be open and willing to work toward an effective resolution to issues and concerns. Complaints of discrimination will be resolved fairly, expeditiously, and dispassionately at the lowest level possible.

EEO cannot be achieved without the deliberate support of all employees. Supervisors and managers are expected to take an active role in monitoring the workplace to ensure an environment free of unlawful discrimination, hostility, intimidation, reprisal, or harassment, and they must take prompt remedial action to correct inappropriate behavior.

My vision for DLA includes a revitalized commitment to building and maintaining a workplace environment free of discrimination that fosters respect of all people as we strive to fulfill our mutual goal of supporting the warfighter.

KEITH W. LIPPERT
Vice Admiral, SC, USN
Director

